

How to - Create a capability assessment within Jalapeno

Where do I find Capability Assessments in Jalapeno?

Capability Assessments can be found within the Business Architecture module of Jalapeno, under Capability.

Select the “Assess” menu item.

Navigation Path: Business Architecture > Assess

How do I create a Capability Assessment?

Assessments are set up in the form of Assessment Rounds, via the Setup Round Parameters tab.

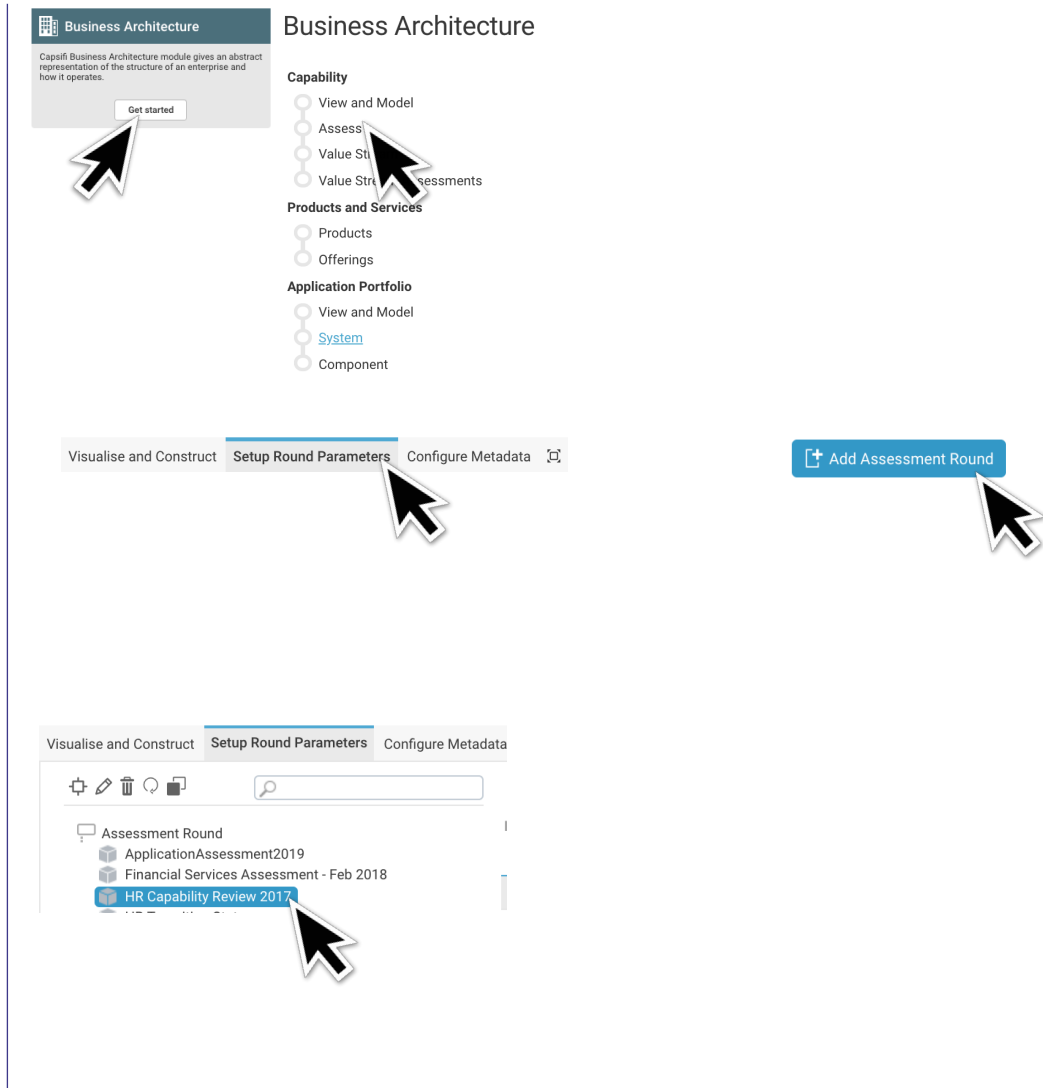
Click on the Add Assessment Round button to create the assessment definition.

Navigation Path: Business Architecture > Assess > Setup Round Parameters > Edit

How do I define an Assessment?

Once the Round has been created, highlight the Assessment Round in the tree

Navigation Path: Business Architecture > Assess > Setup Round Parameters > Edit



How do I define an Assessment?

Enter the following points of reference:

Parent Capability of the group of capabilities being assessed, e.g. Workforce Management;

the date the assessment is aligned to;

the date the next assessment will occur (if applicable);

the users who will be performing the assessment;

the criteria of the assessment, i.e. what is being assessed; and

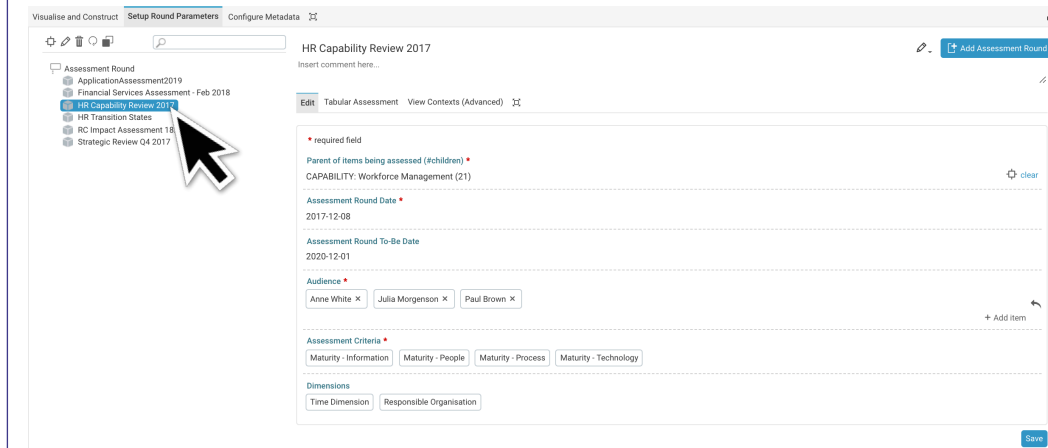
the dimensions to be considered, e.g. the part of the organisation undertaking the assessment, whether the assessment is of the current state or proposed future state

Navigation Path: Business Architecture > Assess > Setup Round Parameters > Edit

To better understand how to use and manage trees within Jalapeno, view this [guide](#).

To learn how to add and edit items within Jalapeno trees, view this [guide](#).

To learn how to import items into Jalapeno grids and manage them in bulk, view this [guide](#).



The screenshot shows the 'Setup Round Parameters' configuration page for 'HR Capability Review 2017'. The left sidebar contains a tree view with the following items: Assessment Round, ApplicationAssessment2019, Financial Services Assessment - Feb 2018, HR Capability Review 2017 (highlighted), HR Transition States, RC Impact Assessment 18, and Strategic Review Q4 2017. The main content area is titled 'HR Capability Review 2017' and includes a comment field, an 'Add Assessment Round' button, and several configuration sections: 'Parent of items being assessed (fchildren)' with 'CAPABILITY: Workforce Management (21)' and a 'clear' button; 'Assessment Round Date' with '2017-12-08' and 'Assessment Round To-Be Date' with '2020-12-01'; 'Audience' with 'Anne White X', 'Julia Morgenson X', and 'Paul Brown X' and an '+ Add item' button; 'Assessment Criteria' with 'Maturity - Information', 'Maturity - People', 'Maturity - Process', and 'Maturity - Technology'; and 'Dimensions' with 'Time Dimension' and 'Responsible Organisation'. A 'Save' button is located at the bottom right.

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How do I perform an assessment?

Select the Tabular Assessment tab and enter the Dimension and Assessor criteria.

You will then be presented with an entry grid to perform the assessment.

Navigation Path: Business Architecture > Assess > Setup Round Parameters > Tabular Assessment

How do I view progress of assessments?

Select the View Contexts (Advanced) tab.

This will display the assessments that are in progress or completed.

You can then select an assessment to view its details.

Navigation Path: Business Architecture > Assess > Setup Round Parameters > View Contexts (Advanced)

Another access point for performing an assessment

Once an assessment has been defined, it can also be accessed via the Visualise and Construct tab

Navigation Path: Business Architecture > Assess > Visualise and Construct

The screenshot illustrates the workflow for creating and viewing an assessment in Jalapeno. It is divided into three main sections:

- Top Section: Workforce Management Assessment**
 - Buttons: Edit, Tabular Assessment, View Contexts (Advanced)
 - Form fields: Time Dimension (As Is), Assessor (Paul Brown), Responsible Organisation (Human Resources)
 - Table: A grid for defining assessment items with columns for 'Item being Assessed' and four maturity categories (Information, People, Process, Technology).
- Middle Section: Assessments Contexts Details**
 - Buttons: Edit, Tabular Assessment, View Contexts (Advanced)
 - Table: A list of assessment contexts with columns for Time Dimension, Assessor, Responsible Organisation, and label.
- Bottom Section: Visualise and Construct**
 - Buttons: Visualise and Construct, Setup Round Parameters, Configure Metadata
 - Assessment Round: Workforce Management Assessment
 - Grid: A complex grid for configuring assessment parameters, including 'Work Management' (Decision Management, Event Management, Location Matching, Schedule Matching, Event Definition, Event Matching) and 'Work Item Definition' (Maturity - Information, Maturity - People, Maturity - Process, Maturity - Technology).
 - Model Assessment: A sidebar for selecting 'Time Dimension', 'Assessor', and 'Responsible Organisation'.

Related References

Assessing Capabilities within a Value Stream Context [Guide](#)