

Jalapeno How To - *Create an initiative*

Where do I find initiatives in Jalapeno?

Initiatives can be found within the Strategic Planning module of Jalapeno. After selecting the “Define Transformation Initiatives” menu item make sure that you are in the ‘Model’ tab of the Initiatives model.

How do I add initiatives to the initiative tree?

Initiatives may be added individually via a tree. To better understand how to use and manage trees within Jalapeno, view this [guide](#). To learn how to add and edit items within Jalapeno trees, view this [guide](#). Initiatives may also be added via bulk import. To better understand how to bulk import items, view this [guide](#).

How do I add additional information to each initiative?

When you click on a selected initiative within the tree, navigate to the ‘Detail’ sub-tab. Here you will find a variety of properties that can be associated with the initiative. You can align the initiative to other areas of Jalapeno that have already been modelled. To better understand how to use this input page, view this [guide](#). To better understand how to relate existing items within Jalapeno, view this [guide](#).

What are the essential parts of the initiative that need to be modelled?

There is very little in Jalapeno that is mandatory. You may model as little or as much as is needed. However, for your initiative to appear within the relevant Transformation Console, a program must be assigned to an initiative. Navigate to the ‘Detail’ sub-tab and add the Program under the ‘Delivered by’ property. To better understand how to create a program, view this [guide](#).

