

# Jalapeno How To - *Create a snapshot*

## What is a snapshot?

A snapshot is a dynamic, point in time screenshot of a Jalapeno visualization. It captures the state of a visualization including the query which determines the data presented by the visualization.

The dynamic nature of the snapshot allows for interrogation of the visualization without changing the state of the visualization. Snapshots are re-usable and can be used to populate a dashboard in Jalapeno.

For more information on how to create dashboards, view this [guide](#).

## Where can I create a snapshot in Jalapeno?

Snapshots can be created for any tree map, grid, roadmap, chart, as well as for the Value Stream and Service Blueprint visualizations in Jalapeno.

When a visualization needs to be snapshotted, select the camera icon located on the top right corner of the screen. Selecting 'Take a Snapshot' brings up a blue highlighted area on the screen which can be snapshotted. Clicking in the area takes a snapshot.

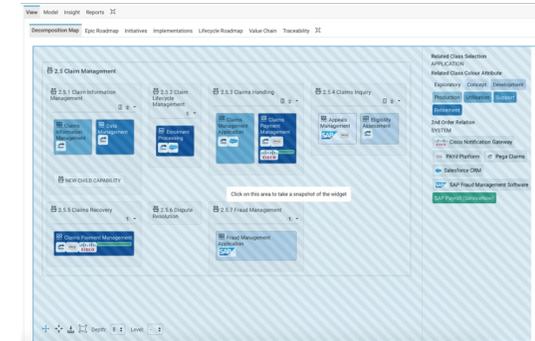
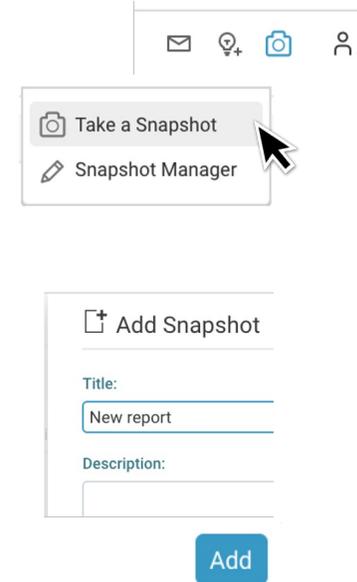
Add a Title and description to the snapshot and select the 'Add' button to add a snapshot.

To learn more about tree maps, view this [guide](#).

To learn more about grids, view this [guide](#).

To learn more about roadmaps, view this [guide](#).

To learn more about charts, view this [guide](#).



## How do I view my snapshots?

Snapshots can be accessed either in the Snapshot Manager or within a dashboard.

*Via the Snapshot Manager:* Select the camera icon in the top right corner of the screen and select 'Snapshot Manager' to access existing snapshots.

*Via the Dashboard:* For the best viewing experience, it is recommended to add snapshots in Dashboards.

For more information on how to create dashboards, view this [guide](#).

## How can I manipulate existing snapshots?

The state of snapshot cannot be edited as it represents a point in time snapshot. If the state needs to be modified, another snapshot will need to be clicked. However, the name and description of a snapshot can be modified via the snapshot manager and the dashboard.

*Via the snapshot manager:* Select the camera icon from the top right part of the screen and select 'Snapshot Manager'. Select the desired snapshot and hit the Edit icon (  ) to make changes. Click on the Apply button (  ) to save changes.

*Via the dashboards:* Snapshots can be edited by clicking the  icon on a snapshot and selecting the 'Edit' menu item. For the snapshot of a chart, 'Edit' allows the user to change the type of chart. In the Snapshot options menu item, the type of chart along with the chart attributes can be modified.

To better understand how to create dashboards, view this [guide](#).

